

# EL DORADO HILLS COMMUNITY SERVICES DISTRICT

## TEEN TAXI DRIVER

### **Class B License with endorsement for passengers required.**

*Specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified position. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

### **GENERAL RESPONSIBILITIES**

- Drive passenger van, or other district vehicle, to and from the El Dorado Hills Community Services District to local schools.
- Provide safe transportation.
- Positive, patient attitude.
- Ability to communicate clearly and appropriately with participants, staff and parents.
- Fill vehicle gas tanks.
- Drive vehicle(s) to and from car wash.
- Typical schedule: Monday through Friday pick up at 2 PM. Minimum days would be an earlier pick up time. Additional hours may be available/required for special events and outings.
- Other duties and responsibilities as assigned.

### **LICENSES AND OTHER CONDITIONS OF EMPLOYMENT**

- Valid Class B California Driver's License with special endorsement for passengers and satisfactory driving record are conditions of initial and continued employment.
- Other pre-employment assessments may be required, including, but not limited to, skills assessments, background check, fingerprinting, and drug screen.

### **PHYSICAL, MENTAL, & ENVIRONMENT WORKING CONDITIONS**

Position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting and stooping. The position also requires grasping, repetitive hand movement, near and far vision in reading correspondence, acute hearing, ability to lift up to 25 pounds, excellent verbal communication skills.

### **APPLICATION PROCEDURE**

Please submit resume, salary requirements and employment application to [tllowry@edhcsd.org](mailto:tllowry@edhcsd.org) or in person at 1021 Harvard Way, El Dorado Hills, CA 95762. You may pick up an employment application at 1021 Harvard Way, EDH, CA or locate the application online at [http://www.edhcsd.org/documents and forms/employment application.pdf](http://www.edhcsd.org/documents_and_forms/employment_application.pdf).