

**El Dorado Hills Community Services District
CC&R Citizens Advisory Committee**

**March 29, 2010
Minutes
(Approved June 28, 2010)**

CALL TO ORDER

The meeting was called to order at 7:00pm. The following committee members were in attendance: Steve Warden, Hal Erpenbeck, Rick Sanne, Ken Morgan, Joyce Bendana and Ellison Rumsey. Also present were President Noelle Mattock and staff members Debbie Kiley, Sandi Kukkola and Janice McGrath.

1. Approval of Agenda for March 29, 2010.

MOTION 1. KEN MORGAN MADE A MOTION AND RICK SANNE SECONDED THE MOTION TO APPROVE THE AGENDA FOR MARCH 29, 2010.

MOTION CARRIED. 6-0

2. Approval of the Minutes for February 23, 2010.

MOTION 2. JOYCE BENDANA MADE A MOTION AND RICK SANNE SECONDED THE MOTION TO APPROVE THE MINUTES FOR FEBRUARY 23, 2010.

MOTION CARRIED. 6-0

3. Oral and Written Communication. - None
Recommended Action: None

4. Policy and Process Changes
A. Comcate Update

➤ Staff is still reviewing enforcement levels for all villages and has no recommendation at this time. Position is currently 20 hours per week.

STAFF DOES NOT HAVE ANY INFORMATION TO REPORT AT THIS TIME.

5. Communication (*Opportunity for members of the public to address the Committee on Items not on the agenda.*)

6. Special Agenda Item(S):

- A. Chair Rotation – policy 7010.60, F. Officer Nomination Procedure, states:

The Chair and Vice-chair shall be elected at the June meeting by a quorum vote of the committee and shall take over responsibilities at the July meeting.

STAFF DIRECTED TO CARRY FORWARD TO JUNE MEETING.

- B. CAC Attendance Requirements – policy 7010.60, I. Attendance Requirements, states:

If a member of the Committee fails to attend three consecutive regular meetings, without good cause, a new member may be selected as a replacement.

STAFF DIRECTED TO RESEARCH ATTENDANCE RECORDS OVER LAST 12 MONTHS. ADDITIONALLY, COMMITTEE REQUESTED TO ADD 1) RSVP BY MEMBERS; 2) STAFF CALL MEMBERS THAT HAVE NOT RSVP TO FIND OUT IF ATTENDING AND IF NOT WHY.

- C. CAC Volunteer Involvement – this item is to discuss how CAC volunteers can get more involved and brainstorm session. From the February meeting the following ideas were expressed:

- a. CC&R booth at District events to provide more information and educate owners
- b. Organize and encourage involvement
- c. Certification Process to do enforcement
- d. “Good Neighbor” approach
- e. Setting up a blog or website page
- f. Interaction with staff – sensitivity to use of time
- g. More postcard mailings emphasizing safety

THE COMMITTEE DISCUSSED INVOLVMENT AND CONCLUDED THEY SHOULD DO A BOOTH AT SATURDAY NIGHT IN THE PARK. ADDITIONALLY, THE COMMITTEE REQUESTED STAFF TO LIST THE VILLAGES NOT REPRESENTED ON THE WEBSITE AND POSSIBLY DO POST CARD MAILINGS TO UNREPRESENTED VILLAGES.

THE COMMITTEE MADE ADDITIONAL SUGGESTIONS:

- 1) **BOOTH AT CLARKSVILLE DAYS AND TO CONTACT HAL ERPENBECK IF INTERESTED**
- 2) **ATTENDING HOA BOARD MEETINGS TO GET ON AGENDA AND DO A FIVE MINUTE PRESENTATION.**

- D. Staff would like to recommend organizing a group of volunteers or community service workers to perform specific tasks. For example, a group to wheel trash cans from the curb to the front or side of the garage (not to leave the sidewalk or driveway) and place a note on the trash can:

“Our Community Cares”
Courtesy of your community volunteers, making an effort
to promote clean and safe neighborhoods. If you are interested
in volunteering, please contact us at (916) 933-6624.
El Dorado Hills Community Services District

THE COMMITTEE SUGGESTED PARTNERING WITH WASTE CONNECTIONS AND INSERTING A COMMUNICATION IN THE WASTE CONNECTIONS BILLING TO RESIDENTS. STAFF WILL RESEARCH AND FIND OUT IF WASTE CONNECTIONS WILL DO.

- E. Staff would like to recommend preparing a set of landscape maintenance standards to be used as a guideline for enforcement in each village. Attached is a draft that was started but never completed. Additionally, the standards should be specific to each village.

THE COMMITTEE DISCUSSED THE LANDSCAPE MAINTENANCE STANDARDS.

7. Hearings:

A. Case CE09-256

Owner: James Haskell

Village: Bass Lake Village, The Hills

Site: 3967 Magnolia Hills Drive

Violation: Failure to store camp trailer so that it is not visible from the street.

Staff Recommendation: Property owner has complied since the date of the hearing notice and staff recommends closing this case and no further action.

NO ACTION NEEDED.

B. Case CE09-360

Owner: Stacy Gentry

Village: Stonegate Village

Site: 1666 Hedland Place

Violation: Failure to store jet-ski so that it is not visible from the street.

Staff Recommendation: No response received and staff recommends sending a 3rd and Final Notice.



MOTION 3. ELLISON RUMSEY MADE A MOTION AND HAL ERPENBECK SECONDED THE MOTION TO APPROVE SENDING A 3RD AND FINAL NOTICE.

MOTION CARRIED. 6-0

8. Review Last Months Hearings: None.
9. Adjourn: CC&R Compliance Officer recommends the CAC Committee adjourn to **Monday, April 26, 2010**, at 7:00 p.m., in the Pavilion Meeting Room.

ADJOURNMENT TO: Monday, April 26, 2010 at 7:00 p.m. Notes to Public: Support material is available for public inspection at the receptionist counter in the District Office. 1021 Harvard Way, EDH, Bldg. #C.