

El Dorado Hills Community Services District

Summary of Director Meetings
December, 2011

The following is a summary of last month's Board and Board Committee meetings and activities. Approval of this report by the Board includes approval for Board member participation in meetings or activities that may or may not have been previously approved. *(In accordance with District Policy §4030, §4090 and California Government Code §53232.3(d))*

PAST MEETINGS & ACTIVITIES

Meetings¹

December 1 **Special Board Meeting** – see minutes

December 8 **Regular Board Meeting** – see minutes

December 15 **Special Board Meeting** – see minutes

December 15 **Parks and Planning Committee** - In attendance were Directors Billy Vandegrift and Tony Rogozinski, Interim General Manager Sandi Kukkola, Special Projects Manager Kent Oakley, Lead Park Supervisor Dave Luckscheider, Park Supervisor Kent Malonson, Construction Inspector Darrah Ramsbotham, Administrative Assistant Cathy Guillot, El Dorado Dog Owners Guild (EDDOG) President Holly Morrison and 6 members of the public.

1. Residents Gina Santangelo and Anne Root provide the Committee with handouts regarding the Oak Ridge High School Baseball Fields Renovation and Upgrade Master Plan. They explain that they both have grandsons in baseball and are concerned because the fields are unsafe, with multiple holes. Students have been injured, including one who broke his ankle. Together with the school district and athletic coaches, they've developed a plan to make much needed improvements to the fields. Gina explains they need emergency assistance from the CSD. Materials have been donated and tomorrow, sand will be delivered and the field will be leveled and seeded. They are requesting ("begging") the assistance of CSD staff to top-dress the field.

The Committee shares liability concerns. Director Rogozinski inquires how long they'll need staff assistance and what equipment they'll need to borrow. Ann explains the job should take 4 to 5 hours and that they'll need to borrow the CSD's top-dresser and tractor along with staff to operate the equipment.

The Committee decides that the CSD will check staff availability and review the liability release before making a decision.

2. Special Projects Manager Kent Oakley provides the Committee with an update on improvement plans for Windsor Point Park. He shares that there are 450 property owners to support improvements. He suggests the CSD hold a workshop to allow resident input. He's explains that he's spoken with Stantec Consulting Services regarding re-designing plans to reduce the assessment levels and they've advised him the cost for re-design would be \$8,800.

Director Rogozinski inquires what the assessment amount would be for the 450 property owners with the \$600,000 plan. Resident Sue Parker states \$168. Resident Kim White suggests the CSD provide assessment amount for a basic field at the workshop. She states the need to manage community expectations. Oakley agrees that the cost should be minimal to the CSD and residents.

Director Vandegrift inquires what Stantec will provide for \$8,800. Oakley states the \$8,800 would cover the cost of the workshop and re-designed plans.

Director Rogozinski states he likes the idea of managing expectations. He suggests presenting different options and costs at the workshop.

Resident Kim White asks how much money the CSD has to spend on improvements. Oakley states he'd have to check with CSD Interim Finance Manager Sherry Shannon. Director Rogozinski states the money would have to come from the Deficiency Reserve or the Capital Improvement Plan. White requests that at the workshop, the CSD provide residents with hard numbers reflecting CSD contribution amount and resident costs.

Director Rogozinski states that there was a grass roots effort to make the improvements at Lake Forest successful. He states we need a simplistic plan so residents Kim White and Sue Parker can sell the idea to other residents.

Resident Larry Brilliant suggests giving Stantec a dollar figure and having them design a plan that doesn't exceed that amount. Resident Parker states that in order for residents to agree, the assessment per property shouldn't exceed \$50. She explains that she was at the original Windsor Point Improvement Workshop and residents were shocked when told the assessment per household would be \$168.

Resident Brilliant inquires how the Windsor Point improvements fit into the CSD's Master Plan. He suggests surveying the public.

Resident White states that when home buyers viewed the plans for the Windsor Point neighborhood, a park was included.

Director Vandegrift agrees the CSD shouldn't have appropriated money for other things. He'd like to see an area for kids to play. He agrees that Oakley should contact Stantec and obtain a cost figure for basic turf.

The Committee agrees the design should be simplistic, with less turf and possibly shrubs and concrete to decrease water usage costs.

Resident White states the field would serve multiple purposes, including sports practices.

Oakley states he'll try to have plans ready for review and discussion at next month's Committee Meeting.

3. Oakley provides Committee with four budget options for the El Dorado Hills Community Park improvement projects. He shares that projects could be done separately but there's a cost savings when combining them.

Holly Morrison, President of El Dorado Dog Owners Guild (EDDOG) states she is shocked that EDDOG would be expected to raise \$392,728. She never expected the figure would be so high. She explains that when EDDOG and the CSD first met, costs were estimated at \$200,000. The amount is twice what EDDOG anticipated. She asks the Committee what the priorities are for the community.

The Committee discusses that the bridge is an essential component up front and will serve a purpose even if the dog park is put on hold.

Director Vandegrift prefers Option 3.

Director Rogozinski suggests that the picnic and play areas be done as “ad alts.”

Director Vandegrift asks Oakley if the project could be completed by summer. Oakley says it could be if work begins soon.

Director Rogozinski inquires how grading would hold up with weather. Oakley explains that erosion control measures could be taken but there would be some cost. He expresses that he’d like to bid the improvements as one project to save money. He states that a decision needs to be made.

The Committee discusses the different options and benefits/drawbacks of combining and/or separating projects.

Director Rogozinski recommends bringing the options before the full Board to set priorities and make the decision of whether to combine or separate projects.

IGM Kukkola advises that the Committee must make a recommendation before bringing the matter before the Board.

Director Vandegrift recommends completing the bridge, basketball court and restroom, with costs totaling \$388,000.

Morrison expresses frustration that Vandegrift’s recommendation does not include the dog park.

Director Rogozinski recommends including grading for the dog park as an “ad alt.”

Oakley advises Morrison that the final decision will be made by all 5 Board members.

4. The Committee receives parks and facility updates from Kent Oakley. He shares that work on the Community Activities Building (CAB) roof, HVAC and electrical is complete and Construction Inspector Darrah Ramsbotham will complete the walk-through tomorrow.
4. Lead Park Supervisor Dave Luckscheider shares that there have been complaints received regarding turf quality and gophers at Ridgeview Park. He also discusses plans for fencing at Promontory Park due to safety issues and that plans for the bocce ball court at Lake Forest Park and the playground structure at Waterford Park are moving forward.

Director Rogozinski asks when the Ridgeview Workshop will be conducted. IGM Kukkola stated that the date would be driven by the permit process.

The Committee discussed the open area property owned by the CSD that homeowners have encroached upon. IGM Kukkola explained that one resident built a pool partially on the property. She shared that CSD staff needs to be able to drive maintenance vehicles there but at this time cannot. Residents have been notified and most are cooperative but not all. One homeowner removed part of a driveway that was encroaching on the property.

Director Vandegrift inquired how the issue was discovered. IGM Kukkola explained that it was discovered by district staff when a CC&R Complaint was filed. She shared that the intent is to limit district liability. Kukkola explained that some residents have stated they have a letter from Retired General Manager Wayne Lowery stating they have permission to encroach upon the district property.

Events & Meetings¹

FUTURE MEETINGS & ACTIVITIES

Meetings¹

January 12 Regular Board Meeting
February 9 Regular Board Meeting
March 8 Regular Board Meeting
April 12 Regular Board Meeting

Upcoming Training¹

January 25 CSDA Training – How to be an effective Board Member, El Dorado Hills, CA
March 20-23 California and Pacific Southwest Recreation and Park Training Conference, Long Beach, CA
March 27 CSDA Training – Governance Foundations, Sacramento, CA

Webinars

February 8 Webinar: Must have Communication Protocols-Board & Staff
March 8 Webinar: Brown Act Reimbursement & Mandates
March 13 Webinar: Understanding the Brown Act: Core Components & Updates

Endnotes:

¹Approved for board member attendance. Reminder that directors must provide a written report to board at next meeting of participation in any training or other events for which he/she receives a stipend.